



2019 CREDIT CARD PAYMENT REQUEST

NOTE: All the information below is required. Our secure upgraded system allows only select individuals to see your credit card information when you initially set it up. Afterward, they will only have access to a "token code" and the last 4 digits of the card. It will be very important for you to update us when your information changes or your current card expires.

I am requesting to use a credit or debit card to place orders with Wilmington Prints**

I agree to ensure any new credit card information is up to date, including expiration dates prior to placing any new orders**

I understand that every order will be preauthorized for the available to ship amount plus a potential freight estimate. If fabric is ordered, the yardage must also be estimated as it varies by bolt**

I understand this amount will be held by my credit card institution until the final actual charges process at invoicing and if a debit card, it is at the sole discretion of my personal financial institution when the preauthorization amount is actually "released". Some institutions actually "credit" the pre-authorization back and then charge the final as a new transaction. If confused, you need to contact your financial institution to inquire of their process**

I understand that Wilmington Prints has no say or control over this and Wilmington Prints ONLY actually receives funds at the final charge only after processed and invoiced and never collects on the preauthorization amount**

I also understand it is my responsibility to have funds/card limit available for back orders against these orders as well as sufficient funds available prior to the expected shipment date for fabrics and other times with future shipment dates**

I understand if issues arise with repeated declines on the credit card, I will be asked to convert to an alternative method of payment, orders will be placed on hold or cancelled, and cancellation fees will apply. Additionally, I might be charged a fee for non-sufficient funds.

The name and phone # and/or contact information (from the back of the card itself) of the issuing financial institution. Visa does not issue cards directly. For instance, Visa from "PNC Bank, National Association", "Glass City Federal Credit Union", etc.

Card institution

name/contact: _____

Customer (person) who is making this change or providing the initial information:

_____ (print here, sign below)

****I hereby affirm I am the owner of the credit card and am authorized to use this credit card for the purpose of purchasing merchandise for resale from Wilmington Prints. I agree to the above terms and conditions:**

Signature _____ Contact Phone # _____

Please print neatly

Customer # _____ Store Name _____

Cardholders Name _____

(Exactly as it appears on the card. This **must belong to one of the business owners listed on application.**)

Billing Address _____

City _____ State _____ Zip/Postal Code _____ Country _____

(Where your credit card correspondence is received, and the address associated with the card.)

(This is the address associated with your card & where your credit card correspondence is received.)

Wilmington Prints wants to maintain the best security of your credit information so we must continually adapt to electronic security risks. Card number and expiration information must be called in to our Accounts Receivable department. We will no longer accept updates in any other manner. **310-763-3800**

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